

# ENCAMPMENT FOREST ASSOCIATION

**Dedicated to maintaining a sense of community, harmony with the environment, and a secure place for families.**

## CUSTOMS OF THE FOREST

---

### SECURITY

Security at Encampment begins with you. As a forest community, we need to look out for one another. Familiarize yourself with where you are and who is around you. If someone or something seems out of place, don't hesitate to contact Mark, the Forest Foreman. For serious or dangerous incidents call 911 immediately, then call Mark at home 218-834-3763 or on his cell phone 218-428-7210.

For everyone's security, it is important that EFA staff know who is in the Forest. Please use the 'check-in' link on the home page to notify Mark that you will be in residence - including when sponsored quests will be using a cabin. It is the responsibility of members to inform guests of all customs, dining policies and security rules of the Forest.

To help staff recognize cars that belong in the Forest, new EFA car window "clings" have been created and will be distributed to each Member and cabin for the use of members and guests. Clings should be placed in the lower corner of the passenger side windshield. Mark may leave a warning card for cars without proper EFA identification.

### IN THE FOREST

Members and their guests are urged to use all the facilities of the Association, including meals at the Lodge. This also applies to guests occupying members' cabins and rental cabins.

Playground and sport facilities are open at all times. There are bulletin boards for reserving the tennis courts and pickle ball court in the recreation area. Please observe the posted sign up rules.

Diving into the Eggleston and Upper Falls pools is dangerous. Boulders on the floor of the pools change positions from year to year. Water levels change daily. Don't dive.

Guest cabins are furnished and equipped to give you and your guests pleasure. Treat them with care and leave them in good condition.

The Forest Foreman and his assistants can fix things but sometimes may take a little while to give service.

Cabin phones are private lines, and each phone should show the cabin phone number and address, and the emergency number 911.

# CUSTOMS OF THE FOREST

---

Water pressure is marginal at some cabins on busy weekends. Please be careful about unnecessary use of water.

## SPONSORED GUESTS IN THE FOREST

Remember that it is sometimes difficult for Mark, Ed, Steve and other staff members to know who is in the Forest. Trying to identify Members and Sponsored Guests vs. trespassers can be difficult.

If a Member sponsors a guest, Forest staff must be notified in advance. Please use the 'check-in' link on the EFA home page to contact Mark directly.

Please use the new car window clings to help identify your guests' vehicles for the staff. Clings should be placed in the lower corner of the passenger side windshield. Please note that giving a car cling to a guest does not constitute a free pass to use facilities and trails beyond the invited stay. Guests must still be sponsored for each occasion and must check in with Forest staff before every visit. Clings for guest cars should be removed upon departure.

## PETS

Members or guests who bring their pets to the Forest must have them on a leash or under dependable voice control at all times when the pet is outside the cabin, regardless of whether the pet is on the member's leasehold or not. This means that the pet can be consistently recalled at the will of the pet owner when in the vicinity of people and/or other animals. Pets are not permitted to be on adjoining properties, including the beach or trails, unaccompanied. If a member or guest feels threatened by a pet, the individual is encouraged to contact the Forest Foreman to report the incident.

If the incident involves a bite, the pet must forever be leashed while on EFA property or staked when let outdoors on the member's leasehold.

If the incident involves any aggressive behavior threatening to the individual, the Board of Governors reserves the right to consider all appropriate consequences. An appropriate consequence could include, but is not limited to, issuance of a verbal warning to the pet owner or a requirement that the pet be (a) leashed on the trails, (b) staked at all times when outdoors on the member's leasehold, or (c) banned from EFA.

Pick up after your pet on EFA trails, the beach and other common property.

# **CUSTOMS OF THE FOREST**

---

## **FIRES**

Please check fire danger levels before starting ANY fires not in a fireplace. The fire danger level can be found on the bottom of every page on the EFA website. If you are not sure of the fire danger level, contact Mark before starting a fire. Recreational and beach fires less than 3 feet in diameter are permitted when the fire danger is low or moderate. All fires must be thoroughly extinguished when unattended.

All other burning **MUST** be authorized by the Forest Foreman, who will require that the burning be supervised by the Forest Foreman or a member of his crew, with hourly rates charged to the member doing the burning.

Know and prominently display your EFA address, which is used by the 911 Emergency System for your identification. Cabin addresses are listed in the EFA Directory. Keep your address and road name near the cabin phone.

## **TRAILS AND ROADS**

The crew would like a 3 day notice for snow plowing driveways.

ATVs, motorcycles & snowmobiles may not be used on EFA roads or trails.

No smoking while on the forest trails or in the Lodge.

Let someone know where you are going if you are going on the trails alone.

All hunting is prohibited on EFA property. At its November, 1987 Annual Meeting the membership voted this to be effective beginning 11/19/87.

In the fall and through the end of November everyone is encouraged to wear blaze orange for safety while on the trails and roads of EFA.

## **LAUNDRY**

Laundry should be in a laundry or plastic bag clearly marked with the cabin name and no larger than a king size pillow case. Each bag should weigh no more than 15 lbs. There will be an additional charge if over. A list should be included in the bag.

Laundry drop off and pick up is at the laundry shed located next to the dumpsters. Laundry is picked up and returned 2-3 times per week depending on the demand.

## **CLEANING**

Lynn Bruckelmyer is Housekeeper for the EFA rental properties. Call Lynn at 218-348-9945 for private cleaning requests.

# **CUSTOMS OF THE FOREST**

---

## **GARBAGE DISPOSAL**

Garbage and refuse must be contained in bags when delivered to the dumpster next to the Laundry shed.

Please arrange for disposal of hazardous waste, household electronics, appliances, and other unusual items with Mark prior to dropping off.

Recycling is mandatory. All Forest residents are required to separate recycling from garbage. There is a separate dumpster labeled for recycling and is only for glass, plastic (any with a triangle), aluminum beverage cans, and steel; newspapers, magazines and paper; and flattened corrugated cardboard.

All recycled food containers must be rinsed out; covers, rings & caps go in the dumpster.

Anything not listed above goes into the dumpster for garbage, including all other kinds of plastic without a triangle.

Fireplace ashes do not go in the dumpster. They go in a special container for ashes next to the dumpster. Each year several fires occur in the dumpster because ashes are not cold. Place ashes outside in your cabin ash can to cool before disposing of in the special ash container by the dumpster. Mark can order an ash can and deliver it to your cabin at a nominal cost to the Member.

## **LODGE**

As the center of the Encampment community, the Lodge occupies a special place in the memories and hearts of many members. The Lodge is the place we gather, greet old friends and make new ones, enjoy weekend suppers, borrow a book from the library, admire the stunning lake view and get to say, "Look, kids. An ore boat!" As the place where a sense of community is fostered and reinforced, the Lodge is critical to the past and the future of Encampment.

### **Lodge Traditions**

The Lodge is open 24 hours during the summer.

The Lodge is strictly smoke free and alcohol free.

For meals, dress is casual, neat, modest, and includes shirt & shoes.

# CUSTOMS OF THE FOREST

---

If you would like a Saturday or Sunday newspaper, which is billed to your membership, please write your order on the sign up sheet to the right of the fireplace in the Lodge no later than 8 pm the night before. You can also order your newspaper by email ([mark@encampment.org](mailto:mark@encampment.org)), or via the website, also no later than 8 pm the night before. Your newspaper, subject to availability in Two Harbors, will be available at the Lodge for pick up by 8 am.

You are welcome to borrow books and other items from the Lodge library. Please follow the instructions posted.

Although the kitchen in the Lodge is for use only by EFA staff, we encourage you to contact Lodge Manager Gretchen Jacobson about use of the Lodge for family gatherings at times when it is not in use by the membership. If your gathering includes any food or beverages, you must contact Gretchen (218-834-4450 or 218-226-3851) about using the Lodge.

Wireless internet access will be available again this year. We invite you to work on your computer on the back porch, behind the kitchen, where there will be both WiFi and a wired ethernet connection.

## Meal Service

Gretchen Jacobson is EFA's Lodge Manager and Head Cook. If you have not met Gretchen, please introduce yourself when you are at the Lodge.

From Memorial Day Weekend through Labor Day Weekend suppers will be served Fridays and Saturdays beginning May 26th, through Friday, September 1st.

Sunday brunches are planned for Memorial Day, Fathers' Day, Independence Day and Labor Day weekends.

Saturday picnics on the playing field are planned for July 1st and September 2nd. In case of bad weather, picnics will be moved to the Lodge.

As a service to members, Gretchen is happy to do catering for house parties and family gatherings. Two weeks' notice is requested, and 10 meals per occasion is the minimum order accepted. Please call Gretchen, (218-834-4450 or 218-226-3851) for other details. Because custom catering is not meant to be a substitute for regular meals at the Lodge, the annual meal minimum will continue to apply only to the latter.

Meal hours:	Suppers:	6:30 pm to 7 pm, Dessert to 7:30 pm
	Brunches:	10:15 am to 11:00 am
	Picnics:	5:30 pm to 7 pm

# CUSTOMS OF THE FOREST

---

Meal charges: Suppers: \$19, \$9.50 for ages 12-6, Free 5 & under  
Brunches, Picnics: \$16, \$7.50 for ages 12-6, Free 5 & under

Normally, meals are billed to the Member. If, however, you wish to pay for your own meals, please give your check, payable to EFA, to Gretchen Jacobson at the time of the meal. Please no tipping.

All scheduled meals will be served regardless of the number of people expected.

Meals are served cafeteria style. Please bus your dishes and, if you are the last at your table, clear the table. We encourage you to linger over coffee in the living room so staff can complete porch clean up. Menus will be posted in the Lodge, published in the newsletter, weekly news flashes and on the encampment website. Whenever possible, local produce and products will be served. High quality, fresh ingredients simply prepared is our goal. In very hot weather, hot entrees may be replaced with salads and other cold foods. No peanuts in any form will be served at the Lodge, and onions and peppers will be used sparingly. Contact Gretchen Jacobson about other food allergies.

## **Meal Reservations**

You absolutely must have a reservation in order to eat a Lodge supper, brunch, or picnic.

Wednesday by 8 pm is the reservation deadline for Friday and Saturday dinners, picnics and Sunday brunches. Please make your reservations early in person, by phone (218-834-4450) or by email ([lodge@encampment.org](mailto:lodge@encampment.org)) or on the website. 25% additional meal charge if reservation made after 8.

To avoid being charged, cancel Wednesday by 8 pm.

Specify the date and number of adult meals and child portions (12 and under) and vegetarian meals. Chicken or fish is always available as an alternative to the posted meal by advance request only.

Give your name and the member name, if different. Give an Encampment phone number where you can be reached. If staying at a cabin without a phone, please give the location or cabin owner's name.

## **Late Reservation Policy**

Due to increased numbers of late meal reservations at the Lodge in 2015, the EFA Board of Governors instituted a "late" reservation surcharge on each meal reservation that is made after the Wednesday 8 pm deadline. The surcharge will be an additional 25% fee of the regular meal price. This fee will be used to accommodate the extra time required in purchasing and

# CUSTOMS OF THE FOREST

---

preparing the additional food for the meal. The Lodge staff also reserves the right to decline the late reservation due to lack of time.

The House Committee and Board of Governors will be monitoring this new policy during the upcoming season, and adjustments may be made depending on the consequences/outcomes of the new policy.

The House Committee and Lodge Staff will continue to make the Lodge a gathering place for members to build community and gather in the forest.

## RENTALS

All EFA rental properties are smoke free.

Available for rent:

**East & West Cabins** - These cabins are located on the hill behind the Lodge, near the lake shore, croquet field & shuffleboard.  
4 beds per cabin.

**River Cabin** - On Encampment River near Highway 61 and Eggleston pool. A genuine log cabin built in the 1920s by Campie Anderson. Newly remodeled kitchen. 7 beds and a fireplace.

**Lodge** - 2 rooms each with 2 beds each. No access to the kitchen. No alcohol or smoking is allowed in the Lodge rooms.

The updated cabins have microwaves, showers, hot and cold running water in the summer season, gas heat, and kitchens. Rental includes the use of the grounds and facilities except the kitchen in the Lodge. Two rollaway beds are available from Mark. Use extreme care when using the fireplace in the River Cabin and candles in any of the rental units.

	One Night Rate	2-6 Day Rate	Weekly Rate
East & West Cabins			
1-4 persons/cabin	\$ 85 per cabin	\$ 60	\$ 350
River Cabin			
1-7 persons	\$ 190	\$135	\$ 700
Lodge	\$ 40	\$ 40	\$ 280
1-2 persons			

Off Season (water off) add 20%.

The reservation begins at 2 pm Monday through Friday. No reservations starting on Saturday or Sunday. The reservation ends at 10 am (Sunday at 3 pm) on departure day. Generally, Saturday checkouts are not accepted. Reservations must run through the weekend.

# CUSTOMS OF THE FOREST

---

Reservation times are firm. Cleaning is scheduled based on renters honoring these times.

Go to [www.encampment.org](http://www.encampment.org) for rental availability.

**Make reservations by phone: 218-834-3763 or via the website.**

Use the website Rental Inquiry form to indicate dates of arrival and departure, as well as the name and address of the person to be charged. Members are requested to let Danielle know if a guest will be making the reservation in the detail section of the form. Please submit a separate form for each reservation request.

**Summer Season Reservations** (Memorial Weekend-Labor Day) may be made by:

Non Cabin-owning Members (member use only)	Starting December 1
Cabin-owning Members (member use only)	Starting March 18
Associate Members	Starting April 1
Membership Applicants on Waiting List	Starting April 1
Members for their guests	Starting April 15

## Length of Reservation

7 days if reservation made before April 25, extendable if open.  
14 days for one reservation made after April 25, extendable if open.  
Guests of Members are limited to 7 days per year unless the reservation is made within 7 days of visit.

**Waiting List** - You must request a place on the waiting list. You will be notified in order in the event of cancellations.

Winter preparation of rental cabins requires 3 days' notice for plowing, heating and water delivery (no running water in the winter).

## Cancellations

Memorial Day, July 4th, Labor Day	1 Month
July or August Reservations (except July 4th)	3 Weeks
September Reservations (except Labor Day)	2 Weeks
June Reservations	1 Week
All other times	3 Days

The full amount of the reservation is due to the extent that the reserved accommodation is not re-rented.

**The availability of rentals can be found on the EFA website at [www.encampment.org](http://www.encampment.org).**



# CUSTOMS OF THE FOREST

---

